

Kwun Tong Government Secondary School
Use of Capacity Enhancement Grant 2020-2021

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
English Language (S6 Oral Class)	Enhancing S6 students' speaking skills in preparation for the HKDSE Examination - English Paper 4	<ol style="list-style-type: none"> 1. To provide S6 students with additional practice on speaking 2. To brush up their skills in group discussion and individual response 3. To offer opportunities for S6 students to interact with students of different language abilities 4. To better prepare them for the HKDSE Examination - Paper 4 5. To provide students from the Stars Programme with additional practices. 	<ol style="list-style-type: none"> 1. Students' skills in group discussion and individual response will improve. 2. Students will be better prepared for the HKDSE English Paper 4 Exam 3. Students from the Stars Programme will be more confident in sitting for the Exam. 	October 2020 – January 2021	<ol style="list-style-type: none"> 1. An English tutor; 2. Budget: \$25,000 	<ol style="list-style-type: none"> 1. 70% of the students consider the oral class effective in enhancing their speaking skills. 2. The tutor give positive feedback on the performance of the students 3. S6 teachers consider their students' performance satisfactory 	<ol style="list-style-type: none"> 1. Feedback from students 2. Feedback from the tutor 3. Feedback from the S6 English teachers 	English HOD, S6 form coordinator and S6 English teachers

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
English Language (S5 Oral Class)	<ol style="list-style-type: none"> Enhancing S5 students' speaking skills in group discussion, individual presentation and individual response Providing additional practice for the students from the Stars Programme 	<ol style="list-style-type: none"> To provide S5 students with additional practice on speaking To brush up on their skills in group discussion, individual response and individual presentation To better prepare them for the Yearly Paper 4 Examination and the HKDSE English Paper 4 Examination Students from the Stars Programme are offered additional practices on speaking and writing. 	<ol style="list-style-type: none"> Students' skills in group discussion and individual response will improve. Students will be better prepared for the Yearly Exam and the HKDSE English Paper 4 Exam Students from the Stars Programme will be more confident in sitting for the Exam. 	February to May 2021 (Three 2-hour sessions on Saturdays)	<ol style="list-style-type: none"> An English tutor Budget: \$40,000 	<ol style="list-style-type: none"> 70% of the students consider the oral class effective in enhancing their speaking skills. The tutor give positive feedback on the performance of the students S5 teachers consider their students' performance satisfactory 	<ol style="list-style-type: none"> Feedback from students Feedback from the tutor Feedback from the S6 English teachers 	English HOD, S5 form coordinator and S5 English teachers

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
S1 Bridging Programme (English)	Pre-S1 students' adaptation to an English learning environment	<ol style="list-style-type: none"> To familiarize students with using English in communicating and learning To provide a language-rich environment for students to learn and practise using the four language skills. 	<ol style="list-style-type: none"> Students will be able to communicate in simple English Students will be better prepared for learning in an English learning environment 	August 2021	Relevant service provided by the organizer Budget: \$10,000	<ol style="list-style-type: none"> 70% of the students actively participate in the programme 70% of the students reflect that they are better prepared for the English learning environment The tutors give positive feedback to students' performance The English teachers consider the students' performance satisfactory 	<ol style="list-style-type: none"> Students' feedback Teachers' observation 	4 English teachers

Task Area: Contract Staff

Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Person-in-charge
Employ 1 Teaching Assistant (Chinese & LS) to enhance the effectiveness of teaching and learning	<ul style="list-style-type: none"> • Teachers are relieved of some of their workload in preparing /revising teaching materials. • Teachers have more time to concentrate on curriculum development and effective strategies to cope with student diversity 	Sept 2020 to Aug 2021	Salary + MPF: \$ 16,335 x 1.05 x 12 = \$ 205,821	Assistant Principals
Employ 1 Teaching Assistant (Mathematics & Science) to enhance the effectiveness of teaching and learning		Sept 2020 to Aug 2021	Salary + MPF: \$ 16,335 x 1.05 x 12 = \$ 205,821	
Employ 1 Teaching Assistant (SEN) for 6 months to enhance the effectiveness of teaching and learning	<ul style="list-style-type: none"> • Teachers are relieved of some of their workload in taking care of SEN students • Teachers have more time to concentrate on assisting SEN students 	Sept to Nov 2020 & Jun to Aug 2021	Salary + MPF: \$ 16,335 x 1.05 x 6 = \$ 102,911	